

**Information about purchase transactions can be found on page 4.**

## Remortgage Transaction

If stated in the Offer of Loan, Bank of Ireland UK will pay for the legal fees and disbursements (excluding additional work, see below) providing the remortgage transaction is completed via our legal conveyancing partner. The law firm is instructed to act for us only. Bank of Ireland UK will not pay for charges relating to additional work outside the scope of a standard remortgage transaction.

**If applicants wish to arrange their own legal representation they will be responsible for any extra legal costs and disbursements.**

For all remortgage cases there are some additional administration fees which aren't covered by Bank of Ireland UK:

- ▶ A telegraphic transfer fee of £30 + VAT is payable where the law firm is required to redeem an existing loan or send any surplus funds to your applicants.
- ▶ A fee of £5 + VAT (per customer) is payable upon the completion of Electronic ID checks.

For remortgage cases on leasehold properties there may be an additional legal fee which isn't covered by Bank of Ireland UK.

- ▶ A leasehold supplement fee of £95 + VAT may be applicable where a full leasehold title check is necessary. This fee may apply in the following scenarios for example, the loan amount exceeds £1million, the property is leasehold and the landlord is a Local Authority or Housing Association, the property is leasehold and the loan to value exceeds 85%. Please note this list is not exhaustive.

## Additional legal fees

Other fees may be charged for additional work and services required over and above the standard legal work in a fees assisted remortgage case. The law firm will discuss your applicants' requirements with them and obtain their consent to proceed before any fees are charged. Some examples of the most common additional fees which can be charged are listed below.

Additional Work	Additional Fee (excluding VAT)
Applying a Declaration of Trust	£195
Applying a Deed of Guarantee	£150
Applying a Deed of Variation	£150
Checking and approving an existing solar panel lease	£90
Completing and verifying identification checks for expat customers	£5
Completing leasehold title checks on a leasehold property (Where full title check required)	£95
Completing tenement checks on a flat or tenement property (Scotland)	£75
Dealing with independent solicitors (hourly rate)	£130
Dealing with independent solicitors (to send purchase monies only)	£40
Dealing with lease extensions and amendments (borrower using own law firm, separate representation)	POA

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Additional Work	Additional Fee (excluding VAT)
Dealing with lease extensions and amendments (acting for borrower, simple case)	POA
Dealing with lease extensions and amendments (acting for borrower, complex case) (hourly rate)	£130
Dealing with Stamp Duty Land Tax or Land Transaction Tax	£75
Dealing with Transfer of Equity (excluding disbursements)	£245
Drafting a Matrimonial Separation Agreement	£50
Drafting a matrimonial waiver	£15
Drafting a Statutory Declaration	£50
Drafting an Assured Shorthold Tenancy	£95
First registration at Land Registry (excluding Land Registry fee)	£95
First registration in Scotland (from Sasine, excluding disbursements) (Complex registrations in Scotland (from Sasine) law firm to confirm cost*)	£95 (*£200 and above)
Forwarding a copy Title Information Document / updated Registers of Title to borrower	£20
Forwarding pre-registration deeds and documents	£10
Investigating bankruptcy entries per case (insolvency register check)	£30
Investigating the Title to Additional Land (including separate titles)	£45
Investigating unclear Land Registry priority searches	£75
Obtaining a bespoke indemnity insurance policy (not a block policy, excluding policy premium)	£45
Obtaining a letter of postponement from the Ministry of Defence or local authorities (per letter)	£50
Obtaining a letter of undertaking regarding searches (Scotland)	£15
Obtaining a letter of undertaking regarding title (Scotland)	£50
Obtaining and registering a Deed of Postponement	£195
Ordering documents or leases referred to in office copies (excluding disbursements)	£10
Other additional work not listed here	£130
Processing a change of name or address at Land Registry	£20
Purchasing a final share in a Shared Ownership Property (including the transfer, excluding disbursements)	£395
Purchasing a further interim share in a Shared Ownership Property (excluding disbursements)	£195
Purchasing a Help to Buy property (excluding new build and shared ownership fees)	£150
Purchasing a new build property or plot of land	£150
Purchasing a related freehold title (excluding disbursements)	Up to £500
Rectifying a defective title (hourly rate excluding disbursements)	£130
Redeeming and discharging an Islamic Finance loan	£245

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Additional Work	Additional Fee (excluding VAT)
Redeeming an existing Help to Buy Equity Loan	£75
Registering a third party transfer document (excluding disbursements)	£100
Removing a personal charge (per charge)	£150
Removing a tenancy in common restriction	£50
Removing second and subsequent charges (per charge)	£30
Returning a mortgage advance to a lender when completion delayed by borrower	£50
Reversing legal completion (excluding disbursements)	up to £390
Satisfying a Land Registry Anti-Fraud Restriction	£75
Satisfying a special condition in the mortgage offer (per condition)	£45
Satisfying or removing a restriction or caution or inhibition in Scotland (not for tenancy in common)	£150
Separating title and creation of servitude rights /burdens (Scotland) (excluding disbursements)	£195
Storing title deeds (Scotland) (per annum)	£75
Telegraphic transfer (same day payment) of surplus funds to the borrower (per transfer)	£30
Telegraphic transfer (same day payment) to redeem existing loans	£30
Validating a gift or loan from a third party (per gift or loan)	£50
Validating the source of a shortfall over £1000	£25

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## Purchase Transaction

If stated in the Offer of Loan, Bank of Ireland UK will pay the basic fee for the legal work involved in a standard property purchase (excluding additional work, see below) providing the transaction is completed via our legal conveyancing partner.

This offer of fees assisted conveyancing does not include any payment for costs that the solicitor must pay to a third party such as a local authority or other search fees, Stamp Duty Land Tax, the cost of taking out defective title indemnity insurance or registration fees payable to the Land Registry. The offer also does not include the charge, plus VAT, payable to the solicitor to deal with the settlement of any Stamp Duty Land Tax and the submission of the Stamp Duty Land Tax form or the cost of any associated sale. The solicitor will provide your applicants with full details of this charge and the third party costs they will have to pay. These fees, along with the fee for any additional legal work that the solicitor carries out for your applicants, are payable by them.

If the purchase does not go ahead, your applicants will not have to pay for the standard conveyancing work carried out, but they will have to pay any third party costs already paid by the solicitor. For property purchases in Scotland please contact us for details of our nominated Solicitor when obtaining your applicants' Approval in Principle. If your applicants choose not to use our nominated Solicitor they will be liable for the legal costs.

For all purchase cases there are some additional administration fees which aren't covered by Bank of Ireland UK:

- ▶ A telegraphic transfer fee of £30 + VAT is payable where the law firm is required to redeem an existing loan or send any surplus funds to your applicants.
- ▶ A fee of £5 + VAT (per customer) is payable upon the completion of Electronic ID checks.
- ▶ For purchase cases on leasehold properties there may be an additional legal fee of £150 + VAT which isn't covered by Bank of Ireland UK.
- ▶ A fee of £75 + VAT for dealing with the Stamp Duty Land Tax form.

## Additional legal fees

Other fees may be charged for additional work and services required over and above the standard legal work in a fees assisted purchase case. The law firm will discuss your applicants' requirements with them and obtain their consent to proceed before any such fees are charged. Some examples of the most common additional fees which can be charged are listed below.

Additional Work	Additional Fee (excluding VAT)
Acting for a lender of a second charge (to register or remove the second charge, not Help to Buy)	£95
Acting in a contract race	£100
Acting in an auction situation	£175
Acting where other party is involved in probate	£75
Applying a declaration of trust	£195
Applying a deed of guarantee	£150
Applying a deed of variation	£150
Applying a grant of easement or right of way	£195
Checking an existing tenancy agreement on buy to let purchases	£50
Checking and approving an existing or new solar panel lease	£90
Completing and verifying identification checks for expat customers	£40
Completing electronic identification checks (per customer)	£10

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<b>Additional Work</b>	<b>Additional Fee (excluding VAT)</b>
Completing tenement checks on flats and tenement property (Scotland)	£75
Dealing with equity release or lifetime mortgage loans	£95
Dealing with independent solicitors on related sale or purchase (hourly rate)	£130
Dealing with Islamic finance loans	£195
Dealing with lease extensions and amendments	£195
Dealing with restrictive covenant breaches	£95
Dealing with sale of unregistered property	£95
Dealing with the merger of leasehold and freehold titles	£150
Dealing with unsecured loans	£30
Drafting a lasting power of attorney	£95
Drafting a statutory declaration	£50
Drafting an assured shorthold tenancy	£95
Drafting or approving a deed of covenant	£95
Drafting or approving a key undertaking / caretaker agreement	£50
Drafting or approving a licence to assign a lease	£150
First registration at Land Registry (excluding Land Registry fee)	£95
Forwarding a copy title information document / updated registers of title to the customer	£20
Forwarding pre-registration deeds and documents	£10
Handling self build stage payments (per tranche)	£50
Investigating bankruptcy entries per case (insolvency register check)	£30
Investigating flying freehold rights and obligations	£95
Investigating septic tank rights and obligations	£50
Investigating title to additional land	£75
Investigating unexpected unclear Land Registry priority searches	£50
Obtaining a bespoke indemnity insurance policy (not a block policy, excluding policy premium)	£45
Obtaining a letter of postponement from the Ministry of Defence or local authorities (per letter)	£50
Obtaining a letter of undertaking regarding searches (Scotland)	£15

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<b>Additional Work</b>	<b>Additional Fee (excluding VAT)</b>
Obtaining a letter of undertaking regarding title (Scotland)	£50
Obtaining and registering a deed of postponement	£195
Other additional work not listed here (hourly rate)	£130
Purchasing a Help to Buy / Low Cost Housing Scheme property (including new build and shared ownership fees)	£395
Purchasing a new build property or plot of land	£150
Purchasing a shared ownership property (an initial or final share)	£195
Registering a third party transfer document (excluding disbursements)	£100
Removing a personal charge (per charge)	£150
Removing a tenancy in common restriction	£50
Removing second and subsequent charges (per charge)	£30
Resolving contaminated land issues (hourly rate)	£130
Reversing legal completion (excluding disbursements)	up to £390
Satisfying a special condition in the mortgage offer (per condition)	£45
Satisfying or removing a restriction or caution or inhibition (not for tenancy in common)	£150
Separating title and creation of servitude rights /burdens (Scotland) (excluding disbursements)	£195
Storing title deeds (Scotland) (per annum)	£75
Telegraphic transfer (same day payment) of surplus funds to the customer (per transfer)	£30
Telegraphic transfer (same day payment) to redeem existing loans	£30
Transferring a share in a management company	£50
Validating a gift or loan from a third party (per gift or loan)	£50

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